

## **PRESIDENTS' COUNCIL**

Minutes

January 9, 2018

### **MEMBERS PRESENT:**

President Joanne Truesdell

Vice President Alissa Mahar

PIO Lori Hall

PTF President Leslie Ormandy

Admin/Confidential President Jaime Clarke

Recorder Denice Bailey

Vice President David Plotkin

HR Dean Patricia Anderson Wieck

College Council Dean Sue Goff

FTF President Casey Sims

ASG Jairo Rodriguez

### Guests:

Vicki Hedges

Tara Sprehe & Navigate team

### **HUMAN RESOURCES SERVICE DESK**

Vicki Hedges reported that Human Resources is moving to the service desk manager system that IT currently uses. They will use this to track their service requests and response time. They are not getting rid of human interaction in the office, staff will still be available for in-person help.

This is accessed through the same link as the IT service request. If you scroll down, you will see the HR service icon. As they start receiving requests, they will build categories to select from. Vicki cautioned that people should not send medical information via this online form.

HR will use tickets (regardless of online or in person request) for each service request and the requestor can track the status of the request online as needed.

This will go next to College Council and then will be communicated to the college community.

### **NAVIGATE DEMONSTRATION**

Tara Sprehe introduced the Navigate implementation Team: Max Wedding, Lindsay Pierce, Stephen Brouwers, Dustin Bare, John Ginsburg, and Jonathan Abrahamson. Tara expressed appreciation for Max's leadership of the project.

Navigate is a resource to help revamp the intake process for our students. This applies to application, registration, placement, orientation, and advising and is part of the Guided Pathways effort. The registration desk will still be open and available to help students.

The team demonstrated the software program and responded to questions from Presidents' Council Members.

Navigate will be helpful to approximately 80% of the students at the college. There will always be special circumstances that need additional attention.

## **BOARD POLICY REVISIONS**

Denice reviewed revisions to Board Policies in section A through D.

## **ASSOCIATION REPORTS**

PTF – Leslie had no report.

FTF – Casey reported:

- There are two open positions - psychology and counseling. The deadline is soon and he is hoping for strong candidates.
- He and Nora will be interviewing the president finalists.
- He is teaching job readiness.

Admin/Confidential – Jaime reported:

- Admin/Confidential are attending finalist forums.
- We are working on a service project and the All Staff Breakfast.

ASG – Jairo reported:

- He is updating ASG bylaws.
- He was named OCCSA chair.
- Welcome week started – the club and resource fair was today.
- He is organizing his schedule for the term.

College Council – Sue reported:

- The next meeting is the 19<sup>th</sup>.
- A Guided Pathways survey is coming out. What do we want to call meta-majors?

PIO Lori Hall reported:

- Harmony West opened yesterday for classes. The Grand Opening is January 25 and she hopes everyone attends. Joanne said PNDC had their open house today and had a lot of people there.

Amanda reminded the group the president finalists will be on campus the next two weeks. Check the president search website for the open forum schedule.

Joanne said legislative days are tomorrow, Thursday, and Friday. She will be in Salem Thursday morning. They are considering a \$32M ask for community colleges in this session.

Adjourn 4:55 pm